



Recertify Your SHRM-CP or SHRM-SCP in 2017!

IT'S EASY!

If you are at least one year into your recertification period and have the required 60 credits or more, you can recertify by going to your **SHRM certification portal**. *It's easy!*

If you recertify before your current three-year recertification period ends, your recertification period remains the same (it is not shortened), and the new recertification period begins as previously scheduled.



Recertification periods begin with the month following your birth month. Once your recertification application is complete and has been approved, your next three-year recertification period will begin from your existing end date.

Example:

- Initial certification period: May 2016 (took exam)–July 2019 (birth month)
- Recertified: December 2018
- Next three-year recertification period: July 2019–July 2022

Credits you earn between when you recertify and the end of the current period do not apply to the next recertification period.

Don't wait, if you have the credits, do it now!

Log onto the SHRM Website for more details and directions:

www.SHRMCertification.org

**Questions, contact Sandy Spencer, HRLA Certification Chairperson
Certifications@hrlact.org**